

RIVER USERS INCIDENT REPORT FORM Intra Port (Non PEC) & Recreational Vessels

This Form is to be used to report a Navigational or Safety Incident or Near Miss to the District Harbour Master as required by the PLA's Byelaws.

URGENT Navigational matters should be reported immediately to the District Harbour Master via London VTS on the appropriate Port VHF Channel. The Harbour Master may require a follow-up written report in support of the initial verbal advice, for which this form may be used.

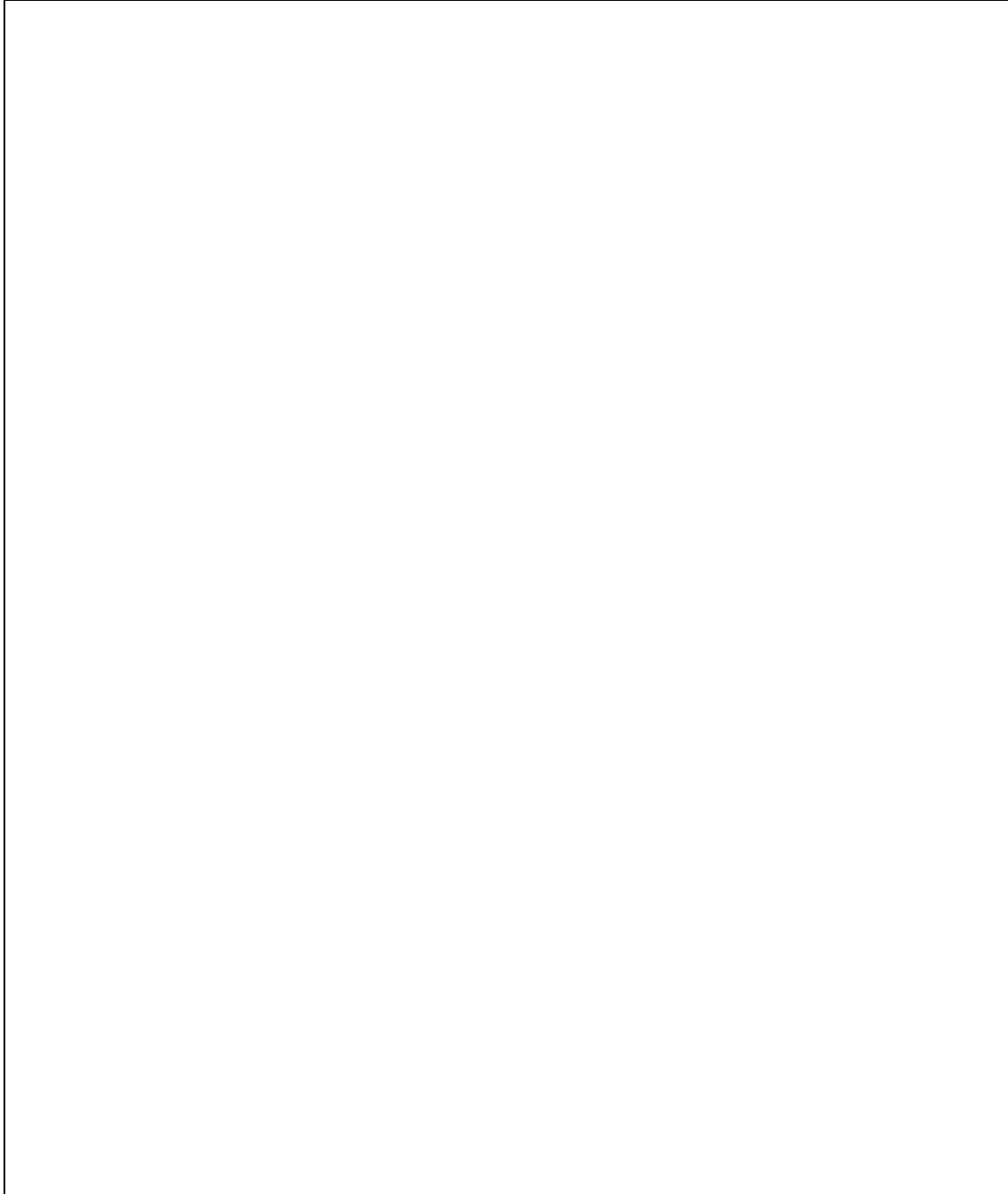
Section A - Master / Owner Details	
Name:	
Address:	
E-mail Address:	
Telephone:	
Mobile:	
Qualification(s): (BML / RYA etc.)	
BML No. / Licence No:	
Club / Org / Company:	

Section B - Vessel Details			
Name of Vessel:			
Type of Vessel:			
Length (m):		Beam (m):	
Draught (m):		Air Draft(m):	
Details of Propulsion / Manoeuvring Aids <i>(including Prop Rotation):</i>			

Section C - Nature of Incident			
Incident Type:	Collision:		Contact:
	Near Miss:		Grounding:
	Inappropriate Navigation:		Fire / Explosion:
	Swamping:		Wash:
	Pollution:		Loss of Hull Integrity:
	Other (please specify):		
Reporting Safety Concern <i>(e.g. Obstruction / Hazard to Navigation / Hydrographic Information etc):</i>			Y / N
Date:		Time:	
Location:			
Tide:		Visibility:	
Weather:			

Please provide an explanation of the incident in concise terms following the sequence of events and if necessary expanding on them. Include in your account, any Agencies or Authorities contacted at time of incident (e.g. Emergency Services, MCA) and information on any lookouts posted, lights / shapes displayed, sound signals in use at the time of the incident and any other pertinent information. Please continue on another sheet if necessary.

A sketch should accompany this report where appropriate.



NAME	POSITION
DATE OF REPORT	SIGNATURE OF PERSON SUBMITTING REPORT

To complete this report online please go to www.pla.co.uk/incidents